

First Congregational Church of Anchorage Wedding Reservation Request Form

Wedding Date:

Wedding Time:

Rehearsal Date:

Rehearsal Time:

Couple's Contact Information

Name:

Name:

Address:

Address:

Phone:

Phone:

First Congregational Church Basic Wedding Fee: Non-Member \$1000
 Services provided for your wedding include: Member \$500

- ♥ Use of the Meeting House (Sanctuary – 1 hour rehearsal, 3 hours wedding)
- ♥ Use of candelabra and candles for chancel and aisle
- ♥ Services of the Wedding Coordinator (1 hr. consultation, 1 hr. rehearsal, 3 hrs. wedding (\$50/hour beyond that.)
- ♥ Services of the custodian
- ♥ Services of the sound technician

Reception Fees: Non-Member \$400
 Services provided for the reception Member \$200

- ♥ Use of Cary Mead Hall & Kitchen (up to 4 hours, additional \$50 per hour over 4 hours)
- ♥ Event Coordinator
- ♥ Use of tables and chairs

Minister/ Officiant Fees: Fee by arrangement
 Services are arranged directly with the minister or officiant

- ♥ Outside ministers or officiants must be approved by the Senior Minister of First Congregational Church

Additional Services Offered at Extra Charge: Fee by arrangement

- ♥ Services of the organist/pianist
 - ♥ Use of First Congregational Church's instruments must be approved by the church.
- ♥ Services of the Administrative Assistant (e.g., for designing and printing a program)

Deposits due upon Final reservation

_____ Request Approved _____ Request Denied _____ Reason (if applicable)

 Representative of First Congregational Church

 Date